

# Swift Office Cleaning Services (Hounslow) Limited

## Website Terms of Use

### 1. Introduction

These Terms of Use ("Terms") govern your use of the website [www.swift-cleaning.co.uk](http://www.swift-cleaning.co.uk) ("our Site"), which is owned and operated by Swift Office Cleaning Services (Hounslow) Limited ("we", "us", "our").

By accessing or using our Site, you confirm that you have read, understood, and agree to be bound by these Terms. If you do not agree to these Terms, you must not use our Site. These Terms should be read alongside our Privacy Policy and Cookie Policy, which also apply to your use of our Site.

### 2. Use of Our Website

You agree to use our Site only for lawful purposes. You must not use our Site:

- In any way that breaches applicable local, national, or international law or regulation
- In any way that is unlawful, fraudulent, or harmful
- To transmit or upload viruses or malicious code
- To attempt to gain unauthorised access to our Site, servers, or systems
- In a way that could damage, disable, or impair the Site or interfere with other users

We reserve the right to restrict or terminate access to our Site if you misuse it. No information may be used for immoral, unlawful or anti-social purposes or in a manner which may be damaging or bring us into disrepute.

### 3. Website Content and Accuracy

We take reasonable steps to ensure that the information on our Site is accurate and up to date. However, we do not guarantee that all content is free from errors, omissions, or inaccuracies. The content on our Site is provided for general information purposes only and should not be relied upon as professional or contractual advice. We may update, change, or remove content at any time without notice.

### 4. Intellectual Property Rights

All content on this Site, including text, images, logos, documents, graphics, and design, is owned by or licensed to Swift Office Cleaning Services (Hounslow) Limited and is protected by intellectual property laws. You may not copy, reproduce, modify, distribute, or use any content from our Site without our prior written permission.

### 5. User Content

If you submit or provide any content to our Site (for example, via contact forms or enquiries), you confirm that:

- The content is accurate and lawful
- You own or have permission to use it
- It does not infringe the rights of any third party
- It does not contain viruses, malicious code, or harmful material

By submitting content, you grant us a non-exclusive, worldwide, royalty-free licence to use it for the purposes of operating, improving, and promoting our business, including marketing and communications, where lawful. We reserve the right to remove any content that breaches these Terms.

### 6. Accounts and Security

If you are provided with login details or an account, you are responsible for:

- Keeping your login details confidential
- Ensuring your account information is accurate and up to date
- All activity carried out under your account

We reserve the right to suspend or terminate your account if we believe you have breached these Terms or misused the Site.

## 7. Availability of the Site

We do not guarantee that our Site will always be available, uninterrupted, virus-free or error-free. You must implement your own virus checks to ensure the safety and reliability of data input and output. We may update, suspend, or withdraw the Site (or any part of it) at any time without notice. We will not be liable if the Site is unavailable for any reason.

## 8. Third-Party Websites

Our Site may contain links to third-party websites. These are provided for your convenience only. We do not control or accept responsibility for third-party websites, their goods, services, content, policies or practices. You should review their terms and privacy policies before using them.

## 9. Data Protection and Privacy

We only collect and process personal data in accordance with our Privacy Policy. Where you provide personal information through our Site (for example via contact forms), it will be handled in accordance with applicable UK data protection laws, including the UK GDPR and Data Protection Act 2018. We may also collect limited technical data (such as browser type, device information, and IP address) to improve our Site and services.

## 10. Limitation of Liability

Nothing in these Terms excludes or limits our liability where it would be unlawful to do so, including liability for:

- Death or personal injury caused by negligence
- Fraud or fraudulent misrepresentation

To the fullest extent permitted by law, we are not liable for:

- Any loss or damage arising from your use of, or inability to use, our Site
- Any errors, omissions, or inaccuracies on our Site
- Any loss caused by viruses or harmful material accessed via our Site
- Any reliance placed on the information provided on our Site
- Any external websites linked from our Site

Your use of the Site is at your own risk.

## 11. Indemnity

You agree to indemnify and hold harmless Swift Office Cleaning Services (Hounslow) Limited, its directors, employees, and agents from any claims, losses, liabilities, damages, or expenses arising from your misuse of the Site or breach of these Terms.

## 12. Changes to These Terms

We may update or amend these Terms at any time. Any changes will take effect once published on this page. You are responsible for checking these Terms periodically to ensure you are aware of any updates.

## 13. Governing Law

The laws of England and Wales govern these Terms. Any disputes arising in connection with these Terms or your use of the Site will be subject to the exclusive jurisdiction of the courts of England and Wales.

## 14. Contact Us

If you have any questions about these Terms, please contact:

Mr Danny Gazdic, Operations Director, Swift Office Cleaning Services (Hounslow) Limited, 439 Great West Road, Hounslow, Middlesex TW5 0BY Tel: 0208 577 3200

Email: [danny@swift-cleaning.com](mailto:danny@swift-cleaning.com)

Website: [www.swift-cleaning.co.uk](http://www.swift-cleaning.co.uk)

Last updated: June 2026